

### Request for Field Trip

Teacher's Name: Suzanne Hill School: OCCHS

Destination (include address): Cincinnati, Ohio

- This request is for a field trip which **IS** listed in the current board-approved edition of the Obion County School District's Field Trip Manual.
- This request is for a field trip which **IS NOT** listed in the current board-approved edition of the Obion County School District's Field Trip Manual.

Grade Level (for elementary schools): \_\_\_\_\_ Subject Area (for high schools): Art

1) How is this trip an integral part of an approved course of study? Students will visit + tour a major art school + view original artwork in a variety of settings

2) Prior to this field trip, the class will be involved in the following preliminary activities to prepare for this trip: Officers research area, including art-related attractions. They choose itinerary based on budget constraints + make contacts. They must fulfill several requirements to meet eligibility

3) Follow-up activities for this unit will include the following activities: Students critique viewed artwork. We will have feedback sessions to discuss pros + cons of trip. Scrapbook will be created to chronicle adventures

4) Will you be requesting transportation through the transportation department?  Yes  No

5) What is the date of the trip? 3/22-24 6) How many substitutes are being requested (if necessary): one/faculty

7) Have you received the Parental Permission Forms?  Yes  No

8) What are the plans for students not going on this trip? Continue working on previously assigned art projects

9) List of chaperones (All high school trips must have 1 chaperone per 20 students. All elementary trips must have 1 chaperone per 10 students. Overnight trips require board-approved chaperones):

- |                       |                         |                       |
|-----------------------|-------------------------|-----------------------|
| 1 <u>Suzanne Hill</u> | 2 <u>Alex Marshall</u>  | 3 <u>Jan Smethers</u> |
| 4 <u>Darcy Hill</u>   | 5 <u>Carol Marshall</u> | 6 _____               |
| 7 _____               | 8 _____                 | 9 _____               |
| 10 _____              | 11 _____                | 12 _____              |

10) What is the total number of students going on the trip? 20

11) How much regular classroom instructional time will be missed? 1 day

12) What is the approximate cost of the trip per student? 0

13) How are you funding the trip? Art Club fundraisers

14) Place a check by the expenses you plan to submit for reimbursement: N/A

- a. Registration
- b. Meals
- c. Mileage
- d. Lodging Hotel name: \_\_\_\_\_ Cost per night: \_\_\_\_\_
- e. Other anticipated expenses - such as parking (specify): \_\_\_\_\_

Signed: Suzanne Hill (Teacher Requesting Trip) Date: 3/1/18

Approved by: Greg Buclos (Signature of Principal) Date: 3/1/18

Approved by: Paul Marshall (Signature of Assistant Director of Schools) Date: 3-1-2018

Approved by: Dan Con (Signature of Director of Schools) Date: 3-2-18

Approved by Board (if necessary): \_\_\_\_\_ Date: \_\_\_\_\_

Remarks or Conditions: \_\_\_\_\_

**OCCHS  
SENIOR ART CLUB TRIP  
CINCINNATI, OHIO  
MARCH 22-25, 2018**

**DATES:** Thursday, March 22 through Sunday, March 25

Students leave school on Thursday at 8:00 AM and return on Sunday evening. Students would miss only one day of school for a 4 day trip.

**DESTINATION:** Cincinnati, Ohio

**ELIGIBILITY:**

Art Club requirements: Any Art Club member who is currently a senior, in Art 3, or an Art Club officer. Participants must:

- \*Work in 6 after-school art lessons or comparable
- \*Participate in the product sales
- \*Attend senior trip planning meetings
- \*Participate in a minimum of two Art Club activities

School requirements: All students must be currently passing all classes, and have no attendance or disciplinary problems. Both teachers and parents must give consent via signed permission forms.

**COST:** Approximately \$5500 + meals (based on 20 students, appx \$275 per student)

Transportation: \$700

Lodging: 9 quad rooms @ \$100 per night x 3 nights = \$2700 (includes hot breakfast)

Admissions: \$50 per person x 28 people = \$1400

Meals: 2 meals per day, responsibility of each individual; breakfast provided plus one meal going home

Miscellaneous: Parking, scrapbook, Return-home meal, etc = \$500

**FUNDING:** Art Club pays all costs, except as indicated above.

**TRANSPORTATION:** Obion County school bus

**POINTS OF INTEREST:**

Art Academy of Cincinnati  
21C Museum Hotel  
Purple People Bridge  
Eden Park Krohn Conservatory  
Carew Tower and Fountain Square

Contemporary Art Center  
Newport Aquarium  
Newport on the Levee  
Cincinnati Art Museum  
Cincinnati Zoo & Botanical Garden

**ADULT CHAPERONES:**

Suzanne Hill, art teacher/advisor  
Glen Marshall, art teacher/advisor  
Jan Smothers, faculty

Danny Hill, spouse  
Carol Marshall, spouse

**ELIGIBLE STUDENTS:**

Tori Cochran  
Miranda Franklin  
Amya Siglow  
Arianna Hill  
Grace Sims

Kalie Eaves  
Kadys Luker  
Julia Huang  
Summer Jones  
Ashleigh Alford

Lyndsey Patterson  
Haylie Pride  
Blaine Lee  
Cailynn Smith  
Kaci Garner

Alex Quinn  
Olivia Ryan  
Olivia York  
Emily King  
Rachel Maddox

The attached documents replace the proposal that was approved at the February school board meeting. The reason for the last minute change is strictly financial. The anticipated funding for the trip to Savannah, Georgia has been significantly less than expected. We can comfortably take a shorter trip, both in distance and duration, to a familiar destination with no financial difficulties. When the officers were presented their options, they wisely and unanimously made the best choice.

Suzanne Hill  
OCCHS Art Department